

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY  
COMMITTEE**

**WEDNESDAY 14 JANUARY 2015  
7.00 PM**

**Bourges/Viersen Room - Town Hall**

**AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

**3. Minutes of the Meetings Held on:**

**3 - 16**

- 15 October 2014
- 18 November 2014

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions.. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*

**CRIME AND DISORDER SCRUTINY COMMITTEE**

The Crime and Disorder Scrutiny Committee will sit for items 5 and 6 only

**5. Safer Peterborough Partnership Plan Performance Overview**

**17 - 26**

**6. Review of the Peterborough Communities and Safety Delivery Model**

**27 - 30**

**7. Forward Plan of Executive Decisions**

**31 - 50**

**8. Work Programme**

**51 - 56**

## 9. Date of Next Meeting

19 March 2015

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<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>



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#### Committee Members:

Councillors: N Khan (Chair), J R Fox (Vice Chairman), S Day, J Peach, Y Maqbool, L Forbes and J Okonkowski

Substitutes: Councillors: B Saltmarsh, S Lane, M Jamil and P Thacker

Further information about this meeting can be obtained from Dania Castagliuolo on telephone 01733 452347 or by email – [danica.castagliuolo@peterborough.gov.uk](mailto:danica.castagliuolo@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH  
ON  
WEDNESDAY 15 OCTOBER 2014**

**Present:** Councillors Khan (Chairman), J.R Fox (Vice Chairman) Day, Peach, Forbes and Okonkowski

**Also Present:** Councillor Peter Hiller Cabinet Member for Planning and Housing Services.

**Officers in Attendance:** Wendi Ogle-Welbourn Director for Communities

|                    |  |
|--------------------|--|
| Belinda Child      | Head of Housing and Health Improvement |
| Donna Hall         | Public Protection Manager              |
| Peter Gell         | Regulatory Services Strategic Manager  |
| Russ Carr          | Care & Repair Manager                  |
| Gary Wright        | Market Development Manager             |
| Dania Castagliuolo | Governance Officer                     |

**1. Apologies**

Apologies were received from Councillor Maqbool.

**2. Declarations of Interest and Whipping Declarations**

**Item 6. Progress Report Care and Repair Home Improvement Agency**

Councillor J R Fox declared that he was the Chairman of the Care and Repair Working Group.

**3. Minutes of the meeting held on 3 September 2014**

The minutes of the Strong and Supportive Communities Scrutiny Committee meeting held on 3 September 2014 were approved as an accurate record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for Call-in to consider.

**5. Portfolio Progress Report from Cabinet Member for Planning and Housing Services**

The report was introduced by the Cabinet Member for Planning and Housing Services to provide Members with a progress report in relation to matters relevant to this Committee.

The Council's Constitution set out the responsibilities of the Cabinet Member, including:

- Homelessness, Housing Options and Supporting People
- Traveller Sites

These responsibilities fell under the remit of the Strong and Supportive Communities Scrutiny Committee, other responsibilities contained within the Cabinet Member's portfolio fell outside of the remit of the Committee.

Key points highlighted were as follows:

- Empty Homes
- Empty Dwelling Management Orders (EMDO's)
- Empty Homes Partnership
- Consulting with other Councils
- Awards
- Housing Related Support
- Care and Repair
- Homelessness in Peterborough
- Rent Deposit Scheme and Discretionary Housing Payments
- The Tenancy Relations Service
- The Peterborough Homes Allocations Policy
- Partnership Working
- Rough Sleeping in Peterborough
- Mortgage Rescue Scheme
- Single Persons Homelessness
- Housing Enforcement

Members were asked to scrutinise the progress made on the aspects of the Cabinet Member's portfolio relevant to the Committee by providing challenge where necessary and to suggest ideas and initiatives to support the continued delivery of priorities within that portfolio.

Observations and questions were raised around the following areas:

- Members referred to page 10 of the report 5.1.2 'The current number of properties being charged the empty homes premium was currently 114', when in 5.1.1 of the report it stated that there was currently 430 long term empty homes. Members asked the Cabinet Member for Planning and Housing Services to explain this discrepancy between those numbers. *Members were advised that sometimes the ownership of an empty home was difficult to ascertain. It was also dependent upon timescales, as the Council would look in to an empty property for six months or more, then Council Tax would take a different view on the people who were required to pay the premium.*
- Members asked what the criteria was for empty homes. *The Head of Housing and Health Improvement responded that the Empty Homes Officer would take action once a home had been empty for 6 months. The Council did not know about empty homes until they were reported. They would generally go unnoticed and be in a bad state before they were reported.*
- Members were concerned that the Council's enforcement criteria was different to the Fire Service's safety criteria. *Members were advised that Peterborough City Council would inspect properties under the Housing Rating System and electrical safety was included in this system. The Council did carry out visits with a fire officer.*
- Members referred to page 12, 5.4.4 where it explained that the Department for Communities and Local Government funding for the three officers in the homelessness prevention team was due to come to an end in March 2015 and queried what impact this would have and if there would be any likely costs as a result of that loss. *Members were advised that this would have an impact. Structures were currently being worked on with partners SERCO to ensure that there was enough specialist preventative officer time to carry out their work, without having to do administrative work around the cases. This would allow them to keep the same level of expertise.*
- Members referred to page 12 of the report, 5.4.5 and queried what Peterborough was doing so well to have an amount of applications for 'Statutory Homelessness', which was lower than the national average. *Members were advised that the reason behind this was linked back to work carried out around homelessness prevention, which caught individuals and helped them before they became homeless.*
- Members queried whether Axiom Housing had taken over the work of Peterborough Streets. *Members were advised that Axiom Housing were already working with Peterborough Streets prior to closure and they had carried on with this work with success.*
- Members referred to page 16 of the report 5.4.32 and queried what tools were now used to prevent homelessness since the Mortgage Rescue Scheme had ceased and had there been an

increase in homelessness as a result of this. *Members were advised that there had not been an increase in homelessness since the Mortgage Rescue Scheme had ceased because the cases that were being worked on were carried over and work had continued on them. An increase in homelessness would be seen if the mortgage interest rates were to rise. The tools available in place of the Mortgage Rescue Scheme were, early prevention and identification, debt advice to prevent mortgage crisis and alternative housing options. There was currently no product to replace the Mortgage Rescue Scheme.*

- Members requested an update on the Big Issue since the closure of Peterborough Streets. *Members were advised that the Big Issue was now distributed through the Peterborough Council for Voluntary Service (PCVS) and this was a permanent arrangement.*
- Members were concerned that accommodation was only offered to homeless people if the temperature was below 0 degrees for three consecutive nights. *Members were advised that three nights was a governmental figure and if the forecast had predicted three nights or more at below 0 degrees then the service was activated for homeless people.*

## **ACTION AGREED**

The Committee noted the report and agreed for the Head of Housing and Health Improvement to provide information on Discretionary Housing Payments (How much was in the pot and what it is used for?).

## **6. Progress Report Care and Repair Home Improvement Agency**

The Care and Repair Manager introduced the report which provided the Committee with an update on the performance and achievements of the Care and Repair Home Improvement agency over the last twelve months.

Care and repair was established as a Home Improvement Agency (HIA) in Peterborough City Council almost twenty years ago.

The key points highlighted within the report were as follows:

- Achievements
- Performance
- Benchmarking
- Further development
- Impact

The Committee was asked to scrutinise the performance and achievements of Care and Repair by providing challenge where necessary and to suggest ideas and initiatives to support the continued delivery of priorities within the service.

Observations and questions were raised around the following areas:

- Members commented that Care and Repair was such a successful service due to the work of the Care and Repair Manager and his team.
- Members Congratulated Care and Repair on the awards they had received.
- Members queried how the work of Care and Repair was turned over so quickly and how costs were kept low. *The Care and Repair Manager responded that the Handy Person Scheme was the cheapest way of completing jobs. Work was carried out by self-employed people and the price was set at an hourly rate.*
- Members queried how much it would cost to change a light bulb. *Members were advised that it would cost around £8.50 although, some Housing Associations would send an electrician in to change a florescent tube and it could cost up to £100.*
- Members queried what the turnaround time was as there was no waiting list. *Members were advised that each case was different. The new contract states that if a case is not urgent it would be turned around within 7 days and if a case was urgent then it would be turned around within 24 hours.*

- Members queried how it would be possible to let the public know about Care and Repair. *Members were advised that Care and Repair was advertised on the Council's website, the Care and Repair Manager would go out and give talks about the service and the Council's call centre could point people in the right direction.*
- Members suggested that Care and repair could be advertised on the Council Tax bills.
- Members thanked the Care and Repair Scheme as it had recently helped an 87 year old lady with her gardening.

## **ACTION AGREED**

Members agreed for the Care and Repair Manager to investigate the possibility of advertising Care and Repair on the Council Tax bills.

## **7. Compliance and Enforcement Policy for Regulatory Services**

The Public Protection Manager introduced the report which presented the Committee with the new Compliance and Enforcement Policy for Regulatory Services.

The policy set out how non-compliances with legal requirements should be responded to.

The new Compliance and Enforcement Policy replaced the previous Enforcement Policy and had been written in accordance with the Regulators' Code which came in to statutory effect this year. The code provided a flexible, principals based, framework for how regulators should engage with those regulated.

The Policy applied to all enforcement practices undertaken by Peterborough City Council Regulatory Services, including Trading Standards, Licensing, Taxi Licensing, Food Hygiene, Health and Safety, Environmental and Pollution Control and Statutory Nuisance.

By adopting this and publishing this policy, the Council would demonstrate its commitment to the principals of good regulation and to working with businesses and the community to secure compliance. It created transparency for all stakeholders as well as supporting the council in its decision making process.

Consultation had taken place with officers in Regulatory Services and on adoption of the policy, training would be provided to all officers to ensure they were familiar with its provisions. A cross section of businesses had also been contacted. In particular, businesses were asked:

- Was the policy generally easy to understand, and if not how could it be improved?
- Did it clearly explain the enforcement sanctions that were available to us as a local authority, and how we may choose the appropriate sanction?
- Did the policy demonstrate that the local authority were trying to act fairly and proportionately at all times?
- Any other comments

Consultation was in progress, although, feedback from businesses to date had been taken on board and incorporated in the policy. Businesses that had responded were generally supportive of the policy and felt it was clear and easy to understand.

Consultation was also taking place with representatives of community groups as well as key partners including, HMRC and Cambridgeshire Constabulary.

Members were asked to scrutinise the policy and provide comment or feedback as they considered appropriate.

Observations and questions were raised around the following areas:

- Members were concerned that they had seen licenses for alcohol and tobacco revoked and the stores were shortly back in business and queried how this was dealt with. *The Public Protection Manager responded that the Enforcement Team looked at using other mechanisms. Alcohol licenses would be called in for review, this had an impact and sent a clear message out to traders.*
- Members queried whether licenses could be taken away from the premises and not the individual. *The Regulatory Services Strategic Manager responded that if businesses had operated badly then a license would be revoked and the premises could be closed down. The Enforcement Team were carrying out proactive work to encourage businesses to follow good practice.*
- Members queried whether the Food Hygiene rating system was still running. *The Public Protection Manager responded that this was a programme managed nationally by Food Standards. Businesses were not currently required to display their certificates.*

## **ACTON AGREED**

The Committee agreed for the Enforcement team to advise businesses to display their star ratings for customers.

### **8. City Market**

The Market Development Manager introduced the report to the Committee to provide Members with an overview of the City Market operation and proposed future planning regarding:

- Market Services
- Performance
- Expenditure/income and service costs
- Staffing numbers and staffing issues within service
- Opportunities for service
- Service threats
- Service objectives for 2014/15

The Committee was asked to note and comment on the work of the City Market and propose further scrutiny in relation to its business activities.

Observations and questions were raised around the following areas:

- Members congratulated the Market Development Manager on the report and on the developments of the market.
- Members queried whether the market was going to be relocated and commented that it would be a shame if this was the case as the market had good facilities very close by. *The Market Development Manager responded that discussions on relocation of the market had taken place before his appointment and commented that it was important to develop the existing market.*
- Members were concerned that members of the public did not use the market as it was not well advertised and suggested that marketing of the market was included within the budget, as this would generate more custom. *Members were advised that this issue had been addressed in the marketing plan. The plan was to have a social media presence, clear signposting, an established food court and market research was going to take place to find out what customers would like to see at the market.*
- Members suggested that having a Facebook page and Twitter account for the market would help with promotion.
- Members commented that if the market was in a warmer environment it would be more welcoming to customers especially where food was being served. *Members were advised that the food court idea was for hot street food and the focus would be on quality.*
- Members commented that there was no supermarket in the city which sold the variety of fruit and vegetables that were sold at the market.

- Members queried what action could be taken to get people in Peterborough to use the market. *Members were informed that the whole plan was to change the dynamics of the market. Stalls were to be used as a showcase and it would need to be evident that the market was changing for the better and growing.*
- Members suggested that a bank holiday market could be held to let people know where the market was and what was on offer. *The Market Development Manager agreed that events would need to be held regularly to increase the visibility of the market. There was a food festival planned for 2015.*
- Members asked if the market could be made in to a smaller indoor market. *Members were advised that to achieve this would require a very large capital investment and by doing this it could send out a message that the market was failing.*
- Members suggested that holding a Christmas market could draw people in to the existing market. *Members were informed that a Christmas market had already been planned to be held on Cathedral Square this year. This would also be held in house with the City Market and not be contracted out.*
- Members queried why Bridge Street had so many different market stalls visiting when Peterborough already had the City Market. *The Market Development Manager commented that Bridge Street needed to build in a link with the City market to make it more visible in the city centre.*

### **ACTION AGREED**

The Committee agreed for the Assistant Director for Commercial Operations to attend a future Committee meeting to discuss the long terms plans for the Market.

### **RECOMMENDATION**

The Committee recommended to the Assistant Director for Commercial Operations that Peterborough market traders had the opportunity to take the lead and ownership of the 2014 Christmas Market.

## **9. Forward Plan of Key Decisions**

The Committee received the latest version of the Council's Forward Plan of Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

### **ACTION AGREED**

The Committee noted the Forward Plan of Key Decisions and agreed to receive a briefing note on the following key decisions:

- Fit to Rent Scheme
- Invest to Save Scheme

## **10 Work Programme**

Members considered the Commission's Work Programme for 2014/15 and discussed possible items for inclusion.

### **AGREED ACTION**

Members noted the work programme for 2014/2015



**11. Date of the Next Meeting**

The Chairman advised that the next date of the Meeting for Strong and Supportive Communities Scrutiny Committee was due to be held on Tuesday, 18 November 2014.

*The meeting began at 7.00pm and ended at 8.40pm*

CHAIRMAN

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**MINUTES OF A MEETING OF THE  
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH  
ON  
TUESDAY 18 NOVEMBER 2014**

**Present:** Councillors Khan (Chairman), J.R Fox (Vice Chairman) Day, Peach, Forbes and Okonkowski

**Also Present:** Councillor Lucia Serluca Cabinet Member for City Centre Management, Culture and Tourism.

**Officers in Attendance:**

|                    |   |
|--------------------|---|
| Lisa Roberts       | Culture and Leisure Partnership Manager                 |
| Dominic Hudson     | Strategic Partnerships Manager                          |
| Robin Sissons      | Head of Safer, Stronger, Supportive Communities         |
| Iain Easton        | Head of Youth Offending Service and Leaving Care        |
| Nicola Fenton      | Police & Crime Commissioners Outreach Worker            |
| Hayley Thornhill   | Intelligence Manager                                    |
| Annette Joyce      | Assistant Director for Commercial Operations            |
| Adrian Chapman     | Assistant Director of Communities and Targeted Services |
| Dania Castagliuolo | Governance Officer                                      |

**1. Apologies**

No apologies were received.

**2. Declarations of Interest and Whipping Declarations**

There were no declarations of interest.

**3. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for Call-in to consider.

**4. Portfolio Progress Report from Cabinet Member for City Centre Management, Culture and Tourism**

The report was introduced by the Cabinet Member for City Centre Management, Culture and Tourism to provide Members with a progress report in relation to matters relevant to this Committee.

The Council's Constitution set out the responsibilities of the Cabinet Member, including:

- Commercial Operations, including city centre management and tourism
- Culture and Leisure
- Vivacity

These responsibilities fell under the remit of the Strong and Supportive Communities Scrutiny Committee, other responsibilities.

Key points highlighted within the report were as follows:

- Commercial Operations
- Tourism
- Markets
- City Centre Management
- Parking
- CCTV
- Culture and Leisure (Sports Strategy)
- Review of Libraries and Community Centres
- Culture Strategy
- Vivacity Contract
- Sports
- Arts
- Heritage, Libraries and Archives (HLA)

Members were asked to scrutinise the progress made on the aspects of the Cabinet Member's portfolio relevant to the Committee by providing challenge where necessary and to suggest ideas and initiatives to support the continued delivery of priorities within that portfolio.

Observations and questions were raised around the following areas:

- Members requested information on the long term plans for the City Market. *The Assistant Director for Commercial Operations responded that there were no plans to relocate the market, just develop it.*
- Members were concerned that the rise in the city's car parking charges would discourage people from using the city centre. *Members were informed that the car parking charges had not been increased for a number of years, therefore, it needed to be balanced out.*
- Members queried whether bowls and tennis courts were within the remit of Vivacity, as there were plans to reduce their use. *The Culture and Leisure Partnership Manager responded that the Bowls club was not within the contract although, Vivacity were looking to put in a bid for it.*
- Members were concerned that the War Memorial event in Peterborough was not very well attended. *The Assistant Director for Commercial Operations responded that there had been a whole day dedicated to commemorate World War 1. The idea was to mark the occasion and not to attract thousands of people to the memorial.*
- Members commented that Vivacity had performed very well under the current economic climate although, they did not feel they were open and transparent enough. *The Culture and Leisure Partnership Manger responded that Vivacity had a standing item on the Strong and Supportive Communities Scrutiny Committee agenda. All of the advertisements for trustees were public. There was also an open email policy in place.*
- Members commented that CCTV was one of the greatest assets Peterborough had, they made people feel safer.
- Members expressed concern for the future of the City Market and queried what the plans were. *The Assistant Director for Commercial Operations responded that the new Market Development Manager was putting together a strategic plan for the City Market and suggested he was invited back to scrutiny once the plan had been drafted.*
- Members asked if there was going to be any investment in to the City Market. *Members were advised that this would be decided once there was understanding of the needs of the City Market. Some investment in painting and cleaning had already been carried out.*
- Members queried if there had been any market research in to what people would like to see happen to the City Market. *Members were informed that last Christmas, 2,500 people filled in a questionnaire and what they requested had already been actioned.*
- Members suggested that new fencing was put in place around the Market.

## 5. Review of the Consultation Results from Libraries and Community Centres

The Culture and Leisure Partnership Manager introduced the report for the Committee to review the responses to the public consultation on libraries and community centres and to review the proposed approach to supporting community centres in future, to secure a sustainable network of effective and efficient centres.

An eight week consultation was carried out between 4 August and 26 September 2014 to understand which libraries and community centres people used around Peterborough, when and how often they used them and what they used them for. In total 5,110 responses were received during the consultation period.

The Council also consulted with all parish councils and clerks, registered community and resident groups, voluntary sector partners such as the disability forum, Peterborough Citizens Advice Bureau and MP's.

In addition the Council met with the management committees of community centres to gather information about what the centres were used for, how they were managed, which sections of the community used them and when they had activities available. In total 91% of the community centres participated in the fact finding exercise.

The Committee was asked to note and comment on the report.

Observations and questions were raised around the following areas:

- Members queried whether community centres were going to close. *The Culture and Leisure Partnership Manager responded that the Council was looking to retain the majority of sustainable community centres.*
- Members suggested that a forum was created where community centres shared best practice and that the Council offered businesses a plan for best practice.
- *The Culture and Leisure Partnership Manager advised Members that comprehensive details for each building were required before any decisions on the community centres were made. The key principal was to discover if the building was fit for purpose, this work would not be complete until 2015. Most community centres had been visited to gain ideas on how the Council could support them. Closure of the buildings was not the Council's main priority.*
- Members commented that they felt uncomfortable with the words 'fit for purpose'. *Members were reassured that the Council was keen to ensure that consultations and evaluations were carried out properly and sensitively. This was reflected by the amount of time allocated to these consultations. It was very important to be completely transparent with the community groups.*
- Members queried at what point was the Council going to engage with community centre representatives. *Members were informed that the community centre representatives had already been sent the consultation results and presentations had been delivered to them, including the options.*
- *The Cabinet member for City Centre Management, Culture and Tourism advised the committee to pass on her details to anyone who had any queries with reference to community centres.*
- Members queried whether the Central Library was going to be relocated. *The Strategic Partnerships Manager responded that there were currently no plans to relocate the Central Library.*
- Members queried how savings were going to be made. *The Culture and Leisure Partnership Manager responded that this had not yet been decided. The Council were going to work with Vivacity to look at a number of different models.*
- Members queried if there were any proposals to have further consultation. *Members were informed that any models would have to go out to a second consultation.*
- Members were concerned that there would be no time for the Committee to look at the final document, if it was going to be taken to Cabinet in January. *Members were advised that it would only be the proposals which would be presented to Cabinet in January, therefore, this would leave time for the Committee to scrutinise the final document.*
- Members queried whether the proposals would be part of the phase two budget proposals. *Members were informed that the consultation would sit slightly outside of the budget proposals.*

- Members referred to page 71 of the report and queried how small voluntary organisations could possibly manage to maintain the building costs. *Members were advised that organisations were already managing to achieve this by sustaining the insurances and maintenance of the buildings..*
- Members queried how many community centres out of 53 were running themselves. *Members were advised that the Council only paid leases for 5 out of 33 community centres.*
- Members queried how community centres ran themselves. *Members were informed that the majority of community centres were ran as a business to generate money from holding events and renting halls and rooms for meetings. The Assistant director added that community centres could be further supported by moving some statutory services in to them to provide a rental income, or by using the Trust model which was referred to on page 20, 6.4, of the report.*
- Members queried how many community centres had been transferred under the Community Asset Transfer Programme. *Members were advised that there had been a Cabinet Member Decision Notice for the transfer of play centres but not community centres.*
- Members requested reassurance that the process would be as simple as possible for voluntary organisations. *The Cabinet Member for City Centre Management, Culture and Leisure responded that the Council could not put all the work on to the voluntary organisations, the Council needed to work in partnership with them.*

## **ACTION AGREED**

The Committee agreed for the Strategic Client Manager to check the consultation timescale against January and March's meetings.

### **6. Safer Peterborough Partnership Plan – Priority 1 – Addressing Crime by Tackling Offending and Priority 3 – Building Stronger and Safer Communities**

The report was introduced by the Head of Safer, Stronger, Supportive Communities to provide Members with an overview of performance and activity by the Safer Peterborough Partnership (SPP) and its constituent responsible and cooperating authorities in relation to Priority 1 and 3 of the 2014 – 2017 Safer Peterborough Partnership Plan.

The Committee was asked to note the content of the report and apply the appropriate scrutiny to its content.

Observations and questions were raised around the following areas:

- Members Queried why the figures for hate crime had risen. *The Head of Safer, Stronger, and Supportive Communities responded that this could be due to the victims of hate crime having more confidence to report it than before.*
- Members commented that more work was required in order to gain trust from people with learning difficulties. *The Police and Crime Commissioners Outreach Worker advised the Committee that she had been going in to schools to deliver sessions on hate crime.*
- Members were concerned that there had been various incidents which had occurred which had led people from ethnic minorities to have no confidence in the police. *The Head of Safer, Stronger and Supportive Communities responded that there was a voluntary scheme in place which fed back the community voice to the police.*
- Members queried how the police were going to interact with young people now that all of the budget cuts had been made. *The Head of Youth Offending Service and leaving care responded that there were a number of projects supported by the police which were run for young people of mixed ethnicity, including activities such as boxing and football. The Police and Crime Commissioner's Outreach Worker commented that they were in to the third week of the volunteer police cadets. Twenty five percent of the police cadets were made up of vulnerable young people. This project was being fully supported by the constabulary and aimed to break down barriers with young people.*
- Members queried what the selection criteria was for the police cadets. *Members were informed that there was no specific selection criteria in place at present. It worked on a first come, first served basis.*

- Members commented that it would be useful for Peterborough to introduce voluntary community wardens.
- Members commented that it would be good for Councillors to work alongside the Police as they were often unaware of issues within their wards. *The Head of Safer, Stronger, Supportive Communities informed Members that there was a new model commencing where daily briefs with partners would occur and the objective was to identify priorities and feed back to the Community.*
- Members queried whether support was offered to both the victim and perpetrators families following a case of Child Sexual Exploitation. *The Head of Youth Offending Service and Leaving Care responded that support was offered to the families of both.*

## **ACTON AGREED**

The Committee agreed for the Head of Community and Safety Services to circulate examples of where the Youth Offending Service has successfully brought young offenders back in to the community.

## **7. The Connecting Families Programme**

The Intelligence Manager introduced the report to update the Committee on the current phase of the Connecting Families Programme and proposals for the expanded programme, planned for implementation in 2015.

The Connecting Families Programme was the name given in Peterborough to the national Troubled Families Programme. Troubled families were those that had problems and often caused problems to the community around them, putting high costs on the public sector. In December 2011, the Prime Minister launched a new programme to turn around the lives of 120,000 troubled families in England by 2015.

Members were asked to scrutinise the progress made on the Connecting Families Programme by providing challenge where necessary and to suggest ideas and initiatives to support the continued delivery of priorities within the programme.

Observations and questions were raised around the following areas:

- Members queried what happened in the event that a family could not be turned around. *The Intelligence Manager responded that they would always try to turn families around, some were very challenging and they would be signposted to other services which could offer them more support.*
- Members queried what was meant by 'turn around'. *Members were advised that this referred to reducing crime and anti-social behaviour, as well as getting parents back in to work and children back in to school.*
- Members commented that the work achieved by the Connecting Families Programme in Peterborough was tremendous and long overdue.

## **ACTION AGREED**

The Committee noted the report.

## **8. Scrutiny in a Day – One Year on**

The Assistant Director for Communities and Targeted Services introduced the report to update the Committee on proposals for reviewing the joint Scrutiny in a Day event on the impacts of welfare reform.

The Committee was asked to agree to hold a further joint scrutiny event on 9 January 2015 to review the progress made against the lines of enquiry developed at the Scrutiny in a Day event.

## **ACTION AGREED**

The Commission noted the report and agreed to the proposal of a further joint scrutiny event.

## **9. Forward Plan of Executive Decisions**

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

### **ACTION AGREED**

The Committee noted the Forward Plan of Executive Decisions and agreed to receive a briefing note on the following key decision:

- Fit to Rent Scheme

## **10 Work Programme**

Members considered the Commission's Work Programme for 2014/15 and discussed possible items for inclusion.

### **AGREED ACTION**

Members noted the work programme for 2014/2015

## **11. Date of the Next Meeting**

The Chairman advised that the next date of the Meeting for Strong and Supportive Communities Scrutiny Committee was due to be held on Wednesday, 14 January 2014.

*The meeting began at 7.00pm and ended at 9.02pm*

CHAIRMAN



|   |                          |
|---|--------------------------|
| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 5</b> |
| <b>14 JANUARY 2015</b>  | <b>Public Report</b>     |

## **Report of the Head of Community and Safety Services**

**Report Author – Robin Sissons**  
**Contact Details – 07921938092**

### **SAFER PETERBOROUGH PARTNERSHIP PLAN PERFORMANCE OVERVIEW**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to provide members of the Strong and Supportive Communities Scrutiny Committee with a summary overview of performance against the Safer Peterborough Partnership Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the committee note the content of this report.
- 2.2 That the committee, acting in its capacity as the statutory crime and disorder committee as set out under section 19 of the Police and Justice Act 2006 and as detailed in part 3, section 4.2 of the Council Constitution, apply appropriate scrutiny to the content of the report.

#### **3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY**

- 2.3 The Sustainable Community Strategy sets out the overall strategic direction of Peterborough. The Safer Peterborough Partnership Plan sets out how the Community Safety Partnership will contribute to the overall vision of the Sustainable Community Strategy and specifically how it can contribute to the outcome of “making Peterborough more cohesive and safer” so that people of all ages and abilities can live, work and play in a prosperous and successful Peterborough without undue crime or fear of crime.

#### **4. BACKGROUND**

- 4.1 The Safer Peterborough Partnership has agreed a Community Safety Plan for 2014-17, delivery of which has been scrutinised throughout the year by this Committee.
- 4.2 This paper gives a summary of the overall progress made towards the Safer Peterborough Partnership Plan’s objectives using an easily identifiable colour indicator:
- Green signifies performance and activity which is on target
  - Amber signifies that there are some concerns or that data is not readily available
  - Red signifies that more progress is required or that there are challenges to overcome

## 5. KEY ISSUES

### 5.1 Priority One: Addressing Victim-Based Crime – Reducing Offending and Reoffending

| Activity   | Performance Measurements  | Progress (Highlights Only)   | RAG   |
|--|---|--|-------|
| Integrated Offender Management (IOM) and Youth Offending | <ul style="list-style-type: none"> <li>• Reduction in offending following the six months after adoption onto the IOM scheme</li> <li>• Reduction in the frequency of offending amongst the IOM cohort</li> <li>• Reduction in the severity of offending amongst the IOM cohort</li> </ul> | <ul style="list-style-type: none"> <li>• The IOM team have been working with the Home Office to improve the accuracy of how information is captured on re-offending, a new system called IDIOM has been launched and data from this will be available in early 2015.</li> <li>• Whilst reducing re-offending remains a key measure, the Partnership also recognises the importance of ‘softer’ outcomes. Incremental success criteria, such as changes in offenders’ behaviour or reduced chaos in their lifestyle, are in the process of being measured.</li> <li>• The successful partnership approach in managing these offenders is evidenced in the low levels of Serious Acquisitive Crime being recorded in the City. This cohort of offenders have historically contributed to a high proportion of vehicle crime and dwelling burglary, both of which remain much lower than their peak in 2012.</li> </ul>                             | GREEN |
|  | <ul style="list-style-type: none"> <li>• Youth Offending Service (YOS) binary recidivism rate</li> <li>• YOS frequency recidivism rate</li> <li>• YOS first time entrants’ rate</li> </ul>  | <ul style="list-style-type: none"> <li>• The rate of recidivism amongst young people is measured by identifying a cohort of people who are in the formal justice system and following them for a 12 month period and identifying which have re-offended. This gives the binary recidivism rate which is expressed as a percentage of re-offenders in the group.</li> <li>• There are a number of issues with the methodology which include significantly delayed reporting and as a result of small cohort numbers, single cases can make a significant change to the headline rate.</li> <li>• This is reflected in the increase in the binary rate of re-offending shown above. The actual number of young people re-offending continues to fall with a 5% reduction recorded in the latest period but the cohort size has reduced more quickly leading to the increase shown. This is likely to continue as the cohort size falls.</li> </ul> | GREEN |

| Activity                           | Performance Measurements  | Progress (Highlights Only)   | RAG   |
|------------------------------------|---|--|-------|
|                                    |   | <ul style="list-style-type: none"> <li>The management and delivery of services to young offenders is changing rapidly, with a significant shift away from court orders and other formal interventions to informal, voluntary support at an increasingly early stage. This has clearly delivered a significant impact on reducing first time entrant numbers but has had a knock on effect of increasing the headline binary reoffending rate and in significantly reducing court throughput, the traditional source for YOS work.</li> </ul>   | AMBER |
| Domestic Abuse and Sexual Violence | <ul style="list-style-type: none"> <li>Increase in the reporting of Domestic Abuse to the newly commissioned SASP service (Specialist Abuse Services Peterborough)</li> </ul> | <ul style="list-style-type: none"> <li>The new service began in April 2014 and so data is not available before this date for comparison purposes. However data from this year shows a steady number of referrals, of around 150 per month.</li> <li>Performance data must be considered in context of the significant changes made to the service following a retender exercise. In April 2014, traditional domestic abuse services for victims were integrated with sexual violence advocacy services to create SASP, an integrated service for adult victims of domestic abuse and sexual violence. In July 2014, SASP began its service for children and young people affected by domestic abuse or sexual violence. It is common for service activity to be affected during the initial period of transition into a new service. This will be continue to be closely monitored in 2015.</li> </ul> | AMBER |
|                                    | <ul style="list-style-type: none"> <li>Reduction in repeat victims referred to SASP</li> </ul>  | <ul style="list-style-type: none"> <li>Repeat victim data is not currently available, however data from the Multi-Agency Risk Assessment Conferences (MARAC, where high and medium risk domestic abuse cases are managed) can be used as a proxy.</li> <li>The data demonstrates that over the latest 12 month rolling period, there is a rate of almost 30% repeat cases heard at MARAC. This relatively high number of repeat cases can be attributed to a reduction in the threshold for cases to be heard at MARAC in June 2014. This has resulted in higher numbers of cases being heard, many of lower risk than would previously have been heard.</li> </ul>  | AMBER |

| Activity   | Performance Measurements  | Progress (Highlights Only)   | RAG   |
|------------|---|--|-------|
|            | <ul style="list-style-type: none"> <li>Increase in the number of domestic abuse cases brought to justice</li> </ul>   | <ul style="list-style-type: none"> <li>This data is not currently captured, work is being undertaken in collaboration with the Specialist Domestic Violence Court which sits in Peterborough, to address this.</li> </ul>  | AMBER |
| Hate Crime | <ul style="list-style-type: none"> <li>Increase in the number of hate incidents reported to third parties, including through True Vision</li> <li>Increased number of hate crimes reported to the police</li> </ul> | <ul style="list-style-type: none"> <li>Over the last 12 months, there has been an increasing number of hate crime offences, indicative of improving confidence levels in the public to report such offences to the Police. The detection rate has remained relatively static, with on average 37% of cases resulting in a detection.</li> <li>The Cambridgeshire hate crime steering group met in October. The police advised that there will now be a hate crime SPOC for each of the six areas in Cambridgeshire to ensure the new College of Policing guidance is fully implemented in Peterborough and the rest of Cambridgeshire. This also coincides with the launch of the victim's hub, delivering emotional and practical support to victims, even offering a self-referral route to victims who do not want to report a crime.</li> <li>At the same meeting the CPS clarified that all cases of hate crime should be referred to them for a charging decision and out of court disposals should not be used. This reflects the priority that the CPS gives to cases of hate crime. Their overall message was that there would have to be an exceptional reason as to why they did not prosecute for a hate crime offence.</li> <li>In Peterborough, the inaugural hate crime task and finish group meeting took place in November. The group looked at some particular areas which can be developed to make a difference to victims of hate crime and address under-reporting. Some of the key areas will be working with vulnerable adults and also to expand and develop preventative work with young people.</li> </ul> | AMBER |
|            | <ul style="list-style-type: none"> <li>Increase in the proportion of police investigations resulting in detection</li> </ul>  | <ul style="list-style-type: none"> <li>The detection rate for hate crimes currently sits at 36.9% which is below the average.</li> </ul>   | AMBER |

| Activity              | Performance Measurements  | Progress (Highlights Only)  | RAG   |
|-----------------------|---|---|-------|
| Substance misuse      | <ul style="list-style-type: none"> <li>• Numbers in effective treatment (for drugs and alcohol)</li> <li>• Increased successful completions (for drugs and alcohol)</li> <li>• Re-presentation rates (for drugs and alcohol)</li> <li>• Numbers of young people in treatment (substance misuse as a whole)</li> <li>• Increased planned exits for young people (substance misuse as a whole)</li> </ul> | <ul style="list-style-type: none"> <li>• Drugs - The adult treatment service continues to consolidate their performance with numbers into treatment, penetration rate and successful completions, however there are concerns around re-presentation rates. This is expressed as a percentage of those completing treatment and then re-presenting. As such small changes in actual numbers of those re-presenting can have a huge effect on the percentage rate. It is, however, still too high and other factors around recovery capital need to be examined as does the appropriateness of those successfully completing treatment. The provider has adopted a number of strategies to address the re-presentation issue</li> <li>• Alcohol - In addition to specific treatment outcomes, specialist interventions continue to help individuals in a wider recovery agenda, with a number of clients taking up volunteering placements, independent housing, employment and training opportunities.</li> <li>• The Alcohol Harm Reduction Strategy's immediate priorities are around tackling street drinking, harm reduction among foreign nationals and the need for additional capacity in the treatment service.</li> </ul> | AMBER |
| Victims and Witnesses | <ul style="list-style-type: none"> <li>• Victims Satisfaction Survey</li> </ul>   | <ul style="list-style-type: none"> <li>• The Victim Satisfaction Survey contains data which is taken from the results of Cambridgeshire Constabulary's surveys of victims of crime in Peterborough. They contain information on satisfaction with Ease of Contact, Police Actions, Follow up, Treatment and Overall Service. The average satisfaction level stands at 86.4% and has remained static over the last six months.</li> <li>• The local Police Victims' Hub became operational from 1st October 2014, the purpose of the hub is to provide emotional and practical support to anyone affected by crime including victims, bereaved relatives, parents or guardians of victims under 18 and members of staff where a business has been a victim of crime. This will be a key service providing support for victims and witnesses of crime in the City.</li> </ul>   | GREEN |

| Activity                                       | Performance Measurements  | Progress (Highlights Only)  | RAG   |
|--|---|---|-------|
|  | <ul style="list-style-type: none"> <li>Perceptions of ASB</li> </ul>  | <ul style="list-style-type: none"> <li>The Police have a Perceptions of ASB Survey which asks respondents if they have experienced high levels of ASB in their area. The latest data taken over a 12 month period shows that there has been an increase in levels of perceived ASB. Some caution should be applied when interpreting this data as the numbers questioned in the survey are relatively small.</li> </ul> | AMBER |
|  | <ul style="list-style-type: none"> <li>Reduction in the number of cracked and ineffective trials at the magistrate court</li> </ul> | <ul style="list-style-type: none"> <li>No data is available at present.</li> </ul>  | AMBER |
| Communications and Perceptions (Fear of Crime) | <ul style="list-style-type: none"> <li>Reduction in fear of crime amongst Peterborough's residents and visitors</li> </ul>          | <ul style="list-style-type: none"> <li>We are exploring the possibility of a council- wide perception survey to measure this.</li> </ul>  | AMBER |

## 5.2 Priority Two: Tackling Anti-Social behaviour

| Activity     | Performance measurements  | Progress (highlights only)   | RAG   |
|--------------|---|--|-------|
| Tackling ASB | <ul style="list-style-type: none"> <li>Reduction in ASB reported to police and Peterborough City Council</li> </ul>         | <ul style="list-style-type: none"> <li>The numbers of incidents reported to the Police and the Council have shown a continuous decrease over the last 12 months when compared to the same period in the previous year.</li> <li>The introduction of the new ASB legislation in October 2014 has given additional powers to Police Community Support Officers which allows a pragmatic deployment thereby making best use of available resources. This should enable the Police to have a greater impact upon immediate, emerging and continuing instances of ASB.</li> </ul> | GREEN |
|              | <ul style="list-style-type: none"> <li>Reduction in reported quality of life issues</li> </ul>                              | <ul style="list-style-type: none"> <li>Quality of life incidents which include ASB, fly-tipping, littering etc. have shown an increase over the last six months. The introduction of the My Peterborough App (as outlined below) is likely to have had an impact on increasing numbers, due to making it easier to report.</li> </ul>  | AMBER |
|              | <ul style="list-style-type: none"> <li>Increase in the number of My Peterborough apps downloaded on any platform</li> </ul> | <ul style="list-style-type: none"> <li>This is the App which the public can use to report quality of life issues such as anti-social behaviour, fly-tipping etc. The number of downloads are increasing month on month.</li> </ul>   | GREEN |

| Activity    | Performance Measurements   | Progress (Highlights Only)   | RAG   |
|-------------|--|--|-------|
| Road Safety | <ul style="list-style-type: none"> <li>Reduction in number of people killed and seriously injured on Peterborough's roads</li> <li>Reduction in number of people slightly injured on Peterborough's roads</li> <li>Reduction in the number of young people killed and seriously injured on Peterborough's roads, broken down by age</li> <li>Reduction in the number of pedestrians and cyclists killed and seriously injured</li> </ul> | <ul style="list-style-type: none"> <li>Peterborough remains on track to meet the local targets which were set in the Local Transport Plan, however, the authority still ranks highly in terms of the total number of casualties per 100,000 residents when compared to other authorities.</li> <li>The 12 month rolling totals of casualties on Peterborough roads continue to show that motorcycles and young drivers aged 16 – 25 should remain a priority area for the partnership. The 16 - 25 age group represents 30% of all those killed and seriously injured on Peterborough's roads and motorcyclists represent 20%. The trends in the data are around road users rather locations.</li> </ul> | AMBER |

### 5.3 Priority Three: Building Stronger and more supportive communities

| Activity  | Performance Measurements  | Progress (Highlights only)  | RAG   |
|---|---|---|-------|
| Changing Communities and Community Cohesion           | <ul style="list-style-type: none"> <li>Increase the number of families who are being worked with on the Connecting Families programme and who have been subsequently "turned around"</li> </ul>   | <ul style="list-style-type: none"> <li>Peterborough have now 'turned around' over 300 families, based on the criteria set by the Department for Communities and Local Government. Peterborough has been invited to join the expanded Troubled Families programme as an 'early starter' which will begin on 1<sup>st</sup> January 2015 and will work with a further 1,640 families over the next five years.</li> </ul> | GREEN |
| Welfare Reform, Poverty, Vulnerable Groups and People | <ul style="list-style-type: none"> <li>Increase in the financial gain that individuals receive by enabling the full take-up of their benefit entitlement through support from the Peterborough Community Assistance Scheme (PCAS).</li> </ul> | <ul style="list-style-type: none"> <li>Demand for the PCAS service remains steady with approximately 450 clients per month accessing the service. The Authority is working with DWP to identify funding opportunities for extending the scheme to enable more support to help get clients into employment as well as deal with immediate crises.</li> </ul>   | GREEN |

| Activity         | Performance Measurements   | Progress (Highlights Only)  | RAG   |
|------------------|--|---|-------|
|                  | <ul style="list-style-type: none"> <li>Increase in the take up of free early-year education entitlement as a proportion of all eligible two year olds in the city</li> </ul> | <ul style="list-style-type: none"> <li>Currently there is funding for the number of children the Department for Education (DfE) considers will be eligible for the entitlement in Peterborough. Based on Summer Term 2014, the take up figure is around 64%, which is a slight drop from the previous two terms.</li> <li>From September 2014, further criteria changes mean an additional 20% of two-year-olds nationally will become eligible for the free entitlement (in Peterborough this is estimated to be 54% of all two year olds).</li> </ul> | AMBER |
|                  | <ul style="list-style-type: none"> <li>Improve the overall score of the Vulnerable Localities Index as a measure of cohesion</li> </ul>                                      | <ul style="list-style-type: none"> <li>An update on the Vulnerable Localities Index was undertaken in the summer, a number of small geographic areas were identified as being vulnerable to a breakdown in cohesion. Work is being done to identify why these areas may be vulnerable and potential packages for support, such as the Community Connector programme, are being identified.</li> </ul>   | GREEN |
| Voluntary Sector | <ul style="list-style-type: none"> <li>Increase voluntary sector participation</li> </ul>  | <ul style="list-style-type: none"> <li>Work on the Community Serve programme is identifying and prioritising community capacity work, and this is subject to a separate paper at a future scrutiny committee meeting.</li> </ul>  | AMBER |



# Summary of above



**6. IMPLICATIONS**

Not applicable

**7. CONSULTATION**

The Safer Peterborough Partnership monitors performance on a bi-monthly basis.

**8. EXPECTED OUTCOMES**

That any comments or recommendations are taken forward as a result of the scrutiny applied to this report.

**9. NEXT STEPS**

Not applicable.

**10. BACKGROUND DOCUMENTS**

None

**11. APPENDICES**

None

|   |                          |
|---|--------------------------|
| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 6</b> |
| <b>14 JANUARY 2015</b>  | <b>Public Report</b>     |

## **Report of the Head of Community and Safety Services**

**Report Author – Robin Sissons**  
**Contact Details – 07921938092**

### **REVIEW OF THE PETERBOROUGH COMMUNITIES AND SAFETY DELIVERY MODEL**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to provide members of the Strong and Supportive Communities Scrutiny Committee with an overview of the Communities and Safety Delivery model.

#### **2. RECOMMENDATIONS**

- 2.1 That the committee scrutinise the content of this report and provide ideas that further enhance the model.

#### **3. BACKGROUND**

- 3.1 In 2013 some aspects of a new way of delivering public services, which had been tested by Glasgow City Council and Strathclyde Police over a decade ago, was adopted in Peterborough. Its aim was to create inspirational leadership across multi-disciplinary teams with a clear focus on achieving better outcomes and improvements in quality of life for residents and seeking/taking opportunities to diversify.

#### **4. KEY ISSUES**

##### **4.1 Peterborough's Proposed Model – Phase One (2013-Summer 2014)**

- 4.1.1 With a focus on building social capital to enable more communities to support themselves, there was a proposal to bring together, in one co-located physical space, a multi-disciplinary and multi-agency team of staff. This team are focussed on working with communities, tackling deep-rooted and entrenched issues, challenging and changing behaviours and delivering services in the right way at the right time. The Communities and Safety team comprises staff from the council, police, fire service, HMP Peterborough and the Office of the Police and Crime Commissioner all based on floor 4 of Bayard Place and all working alongside colleagues in the council's housing, public health, regulatory and enforcement services. In addition, a number of organisations operate within the model as virtual partners, including Cross Keys Homes and some voluntary sector agencies.

- 4.1.2 This is likely to achieve the following outcomes:

- Preventing duplication of activity, effort and resources
- Reducing confusion for staff, citizens and communities
- Increasing efficiencies of activities and impacts
- Providing creative solutions to complex problems
- Breaking down traditional or legislative barriers to problem solving
- Making more efficient use of buildings and capital expenditure
- Improving access for service users and increasing transparency to our public

## 4.2 Peterborough's Proposed Model – Phase Two (Autumn 2014 - Spring 2015)

4.2.1 Now that the basic model is established, it will continue to be developed to meet the needs of our communities. This development programme includes the following:

- i. To have an analytical team who are able to access multiple systems (or have team members who can do it on their behalf) in order to achieve a complete overview of long term community issues. This allows multiagency resources to be directed from an informed position. This will require some radical thinking as different agencies become involved in issues that they have not traditionally been involved in e.g. Constabulary thinking of ways they can impact on youth obesity, street parking attendants participating in combatting fly tipping. Inspiration for this can be drawn from Staffordshire who are piloting a scheme whereby fire officers on a call are also able to attend a nearby older person's property to provide a simple eye test for example.
- ii. To have an analytical team who are able to gather information on short term developing issues, prioritise them and then task multiple agencies in a co-ordinated fashion. This will be managed through a focused Daily Risk Management Meeting (DRMM) that links into partner resources resulting in a coordinated and efficient response. As the effectiveness of this becomes apparent then it is hoped that other agencies will link into it as an information source. It is imperative that new technologies such as conference calls and webcam are embraced so that there is efficiency and full participation. The sharing of information and ability to record activity throughout the different partnerships is also vital. For this reason a cloud base system called BOX has already been adopted.
- iii. To have systems in place to increase community empowerment. The "My Peterborough" App is currently being developed as a reporting tool for the community. This data needs to be able to be presented in a manner so that it can be used in these tasking meetings, therefore empowering the community. This will be used alongside more traditional data sources such as Police calls for service, fire incidents, ASB reports to PCC etc. However, other less traditional sources of information can also be used such as Youth Worker reports, NEET unknown data, Road Safety data and so on.
- iv. To embrace new mobile technology so that once the Communities and Safety staff identify these trends / priorities they are able to circulate them to all partners (briefings) and co-ordinate activity whilst partners are out in the community i.e. a system that allows staff to be aware of the truly vulnerable persons, offenders and focal hotspots for the whole of Peterborough without them having to return to a central point and be tasked with activity around them.
- v. To have staff with multi-disciplinary initial reporting skills to ensure efficient use of limited resources. The "My Peterborough" App can assist by being the mechanism that allows initial investigation prompts and a back office case creation function. All agency staff will learn how to assist partners with initial investigations and therefore preventing multiple visits by different agencies i.e. a youth worker being able to ask basic house condition questions so that an initial investigation can be started without a housing officer in attendance.
- vi. To expand the voluntary sector capacity to assist with these issues so that a true feeling of localism and empowerment is achieved i.e. if an issue such as fly tipping is reported that partners cannot immediately commit to, then having a mechanism in which to call upon a team of volunteers. Again they will be trained to use the "My Peterborough" App as a tool for initial reporting and investigation so if there are no investigation leads it will just be a case of collection. They will also be briefed and tasked by the Risk Management Meet in low level proactive activity i.e. to ascertain whether a location is being used by the homeless, or to confirm that graffiti is of a racial nature. The Police Cadets can also be incorporated into this.

### **4.3 Peterborough's Proposed Model – Phase Three (Summer 2015 – Autumn 2015)**

4.3.1 Longer term, we propose to develop the model further through:

- i. The expansion of its membership. As partners see the direct and tangible benefits and improved outcomes for our residents and the savings potential in resources relating to time and money then more agencies can come together.
- ii. The continued streamlining of management personnel from different agencies so that the partnership ethos is embedded.

### **5. IMPLICATIONS**

Not applicable

### **6. CONSULTATION**

Not applicable

### **7. EXPECTED OUTCOMES**

That the Communities and Safety Model continues to develop for the benefit of all Peterborough residents, informed and influenced by the feedback and recommendations from the Committee.

### **8. NEXT STEPS**

That any comment or further recommendation of the committee is duly noted and recorded.

### **9. BACKGROUND DOCUMENTS**

None

### **10. APPENDICES**

None

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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 7</b> |
| <b>14 JANUARY 2015</b>  | <b>Public Report</b>     |

## **Report of the Director of Governance**

**Report Author** – Paulina Ford, Senior Governance Officer, Scrutiny

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN OF EXECUTIVE DECISIONS**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Plan contains those Executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new Executive decisions to be taken after 23 January 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the Executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 23 DECEMBER 2014

## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Cereste (Leader); Cllr Elsey; Cllr Fitzgerald; Cllr Hiller, Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk) or by telephone on 01733 452268.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<sup>3</sup>  
The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk) or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 23 JANUARY 2015**

| <i>KEY DECISION REQUIRED</i>  | <i>DECISION MAKER</i>  | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i>                | <i>CONSULTATION</i>  | <i>CONTACT DETAILS / REPORT AUTHORS</i>   | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>  |
|---|--|-------------------------------|---|--|---|--|
| <b>PREVIOUSLY ADVERTISED DECISIONS</b>  |  |                               |   |  |   |  |
| <p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.<br/>For Cabinet to consider future options for service delivery.</p> | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p> | <p><b>January 2015</b></p>    | <p>Sustainable Growth and Environment Capital</p> | <p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate.</p> | <p>Richard Hodgson<br/>Head of Strategic Projects<br/>Tel: 01733 384535<br/>richard.hodgson@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Sale of Greenwood House - KEY/21MAR14/02</b></p> <p>Delivery of the Council's Capital Receipt Programme through the sale of Greenwood House, South Parade.</p>  | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p> | <p><b>January 2015</b></p>    | <p>Sustainable Growth and Environment Capital</p> | <p>Relevant internal and external stakeholders.</p>  | <p>Simon Webber<br/>Capital Projects Officer<br/>Tel: 01733 384545<br/>simon.webber@peterborough.gov.uk</p>         | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                | <b>CONSULTATION</b>                                 | <b>CONTACT DETAILS / REPORT AUTHORS</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>  |
|---|--|-------------------------------|---|---|---|--|
| <p><b>Sale of the Herlington Centre - KEY/21MAR14/03</b><br/>Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.</p>  | <p><b>Councillor David Seaton<br/>Cabinet Member for Resources</b></p>             | <p><b>January 2015</b></p>    | <p>Sustainable Growth and Environment Capital</p> | <p>Relevant internal and external stakeholders.</p> | <p>Simon Webber<br/>Capital Projects Officer<br/>Tel: 01733 384545<br/>simon.webber@peterborough.gov.uk</p>   | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06</b><br/>To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.</p> | <p><b>Cabinet</b></p>  | <p><b>February 2015</b></p>   | <p>Strong and Supportive Scrutiny Committee</p>   | <p>Relevant internal and external stakeholders.</p> | <p>Adrian Chapman<br/>Assistant Director for Communities and Targeted Services<br/>Tel: 01733 863887<br/>Adrian.chapman@peterborough.gov.uk</p>                     | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01</b><br/>To formalise integrated community equipment service joint funding arrangements.</p>  | <p><b>Councillor Wayne Fitzgerald<br/>Cabinet Member for Adult Social Care</b></p> | <p><b>January 2015</b></p>    | <p>Scrutiny Commission for Health Issues</p>      | <p>Relevant internal and external stakeholders.</p> | <p>Nick Blake<br/>Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment<br/>Tel: 01733 452406<br/>nick.blake@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>         | <b>CONSULTATION</b>                          | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>   |
|---|--|-------------------------------|--|--|--|---|
| <b>Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02</b><br>To award a contract for the build of a waste transfer station.         | <b>Councillor Gavin Elsey</b><br><b>Cabinet Member for Street Scene, Waste Management and Communications</b> | <b>January 2015</b>           | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Paul Robertson<br>Waste Project Officer<br>Tel: 01733 864740<br>paul.robertson@peterborough.gov.uk                       | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Award of Contract for Build of a Household Recycling Centre - KEY/18APR14/03</b><br>To award a contract for the build of a household recycling centre. | <b>Councillor Gavin Elsey</b><br><b>Cabinet Member for Street Scene, Waste Management and Communications</b> | <b>January 2015</b>           | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Paul Robertson<br>Waste Project Officer<br>Tel: 01733 864740<br>paul.robertson@peterborough.gov.uk                       | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Print Managed Services - KEY/13JUN14/01</b><br>To enable Council officers to be able to print, copy and scan.  | <b>Councillor David Seaton</b><br><b>Cabinet Member for Resources</b>  | <b>January 2015</b>           | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Ricky Fuller<br>Head of Strategic Commissioning/Transformation<br>Tel: 01733 452482<br>ricky.fuller@peterborough.gov.uk  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>New Model for Transforming Day Opportunities for Adults Under 65 - KEY/25AUG14/02</b><br>To approve the proposed model for implementation.             | <b>Cabinet</b>   | <b>15 December 2014</b>       | Scrutiny Commission for Health Issues      | Relevant internal and external stakeholders. | Mubarak Darbar<br>Head of Commissioning Learning Disabilities<br>Tel: 01733 452509<br>mubarak.darbar@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>CONSULTATION</b>                          | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>   |
|--|--|-------------------------------|--|--|--|---|
| <b>Southfields Primary School Expansion - KEY/05SEP14/01</b><br>To authorise the construction of an extension to accommodate the expansion of Southfields Primary School.    | <b>Councillor John Holdich</b><br><b>Cabinet Member for Education, Skills and University</b> | <b>January 2015</b>           | Creating Opportunities and Tackling Inequalities | Relevant internal and external stakeholders. | Emma Everitt<br>Project Support Officer<br>Tel: 01733 863660<br>emma.everitt@peterborough.gov.uk     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Fit to Rent Scheme – KEY/17OCT14/01</b><br>To improve standards and management of properties in the private rented sector.  | <b>Cabinet</b>   | <b>January 2015</b>           | Strong and Supportive Scrutiny Committee         | Relevant internal and external stakeholders  | Belinda Child<br>Housing Strategic Manager<br>Tel: 01733 863769<br>Belinda.child@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Sale of Former London Road Allotments – KEY/17OCT14/03</b><br>To authorise the negotiation and conclusion of the sale of the former London Road Allotments, Peterborough. | <b>Councillor David Seaton</b><br><b>Cabinet Member for Resources</b>                        | <b>January 2015</b>           | Sustainable Growth and Environment Capital       | Relevant internal and external stakeholders  | David Gray<br>Capital Projects Officer<br>Tel: 01733 384531<br>David.gray@peterborough.gov.uk        | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>   | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>         | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>   |
|--|---|-------------------------------|--|--|--|---|
| <b>Future of Solar and Wind Projects – KEY/14NOV14/01</b><br>To approve the cessation of the solar/wind projects at Newborough Farm and Morris Fen and to consider the way forward in respect of America Farm. | <b>Cabinet</b>  | <b>January 2015</b>           | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders.   | John Harrison<br>Executive Director<br>Resources<br>Tel: 01733 452520<br>John.harrison@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Residential Care – KEY14/19NOV14/01</b><br>To authorise the Director of Adult Social Care to make residential placements.   | <b>Councillor Wayne Fitzgerald<br/>Cabinet Member for Adult Social Care</b> | <b>January 2015</b>           | Strong and Supportive Communities          | Relevant internal and external stakeholders  | Rob Henchy<br>Commissioning Manager<br>Tel: 01733 452429<br>Rob.henchy@peterborough.gov.uk                 | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Budget Proposals – KEY/28NOV14/01</b><br>To recommend the first tranche of budget proposals to Council.   | <b>Cabinet</b>  | <b>15 December 2014</b>       | Sustainable Growth and Environment Capital | Relevant Internal and External Stakeholders  | Steven Pilsworth<br>Head of Strategic Finance<br>Tel: 01733 384564<br>Steven.pilsworth@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Extra Care Housing – KEY/12DEC14/02</b><br>To approve the award of contracts to provide personal care and support at five extra care schemes.   | <b>Councillor Wayne Fitzgerald<br/>Cabinet Member for Adult Social Care</b> | <b>March 2015</b>             | Scrutiny Commission for Health Issues      | Residents and carers, housing providers, care providers and relevant internal departments. | Nick Blake<br>Head of Commissioning<br>Tel: 01733 452486<br>Nickolas.blake@peterborough.gov.uk             | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>               | <b>CONSULTATION</b>  | <b>CONTACT DETAILS / REPORT AUTHOR</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>   |
|--|--|-------------------------------|--|--|--|---|
| <b>Advocacy Services – KEY/12DEC14/03</b><br>To approve the award of contract for the adult social care advocacy services.               | <b>Councillor Wayne Fitzgerald</b><br><b>Cabinet Member for Adult Social Care</b>            | <b>March 2015</b>             | Scrutiny Commission for Health Issues            | People utilising the services, partnership boards and relevant internal departments. | Nick Blake<br>Head of Commissioning<br>Tel: 01733 452486<br>Nickolas.blake@peterborough.gov.uk                                     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Hampton Gardens Secondary School – KEY/12DEC14/04</b><br>To approve the award of the contract for the design and build of the school. | <b>Councillor John Holdich</b><br><b>Cabinet Member for Education, Skills and University</b> | <b>June 2015</b>              | Creating Opportunities and Tackling Inequalities | Relevant internal and external stakeholders.   | Emma Everitt<br>Project Officer (Schools Infrastructure)<br>Tel: 01733 863660<br>Emma.everitt@peterborough.gov.uk                  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Installation of Solar Panels on Roof Tops</b><br>To consider and approve a Roof Top Solar PV Scheme on non-Council premises.          | <b>Cabinet</b>   | <b>15 December 2014</b>       | Sustainable Growth and Environment Capital       | Relevant internal and external stakeholders  | Andy Cox<br>Projects and Programme Manager<br>Tel: 01733 452465  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Council Server Estate - KEY/26DEC14/01</b><br>To approve the move of on-site Council servers to an off-site provider.                 | <b>Councillor David Seaton</b><br><b>Cabinet Member for Resources</b>                        | <b>January 2015</b>           | Sustainable Growth and Environment Capital       | Relevant internal and external stakeholders.   | Richard Godfrey<br>ICT Strategy, Infrastructure and Programmes Manager<br>Tel: 01733 317989<br>richard.godfrey@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |



| <b>KEY DECISION REQUIRED</b>  | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>                      | <b>CONSULTATION</b>                                 | <b>CONTACT DETAILS / REPORT AUTHOR</b>   | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>  |
|---|--|-------------------------------|---|---|--|--|
| <p><b>Nene Park Academy – KEY/06JAN15/01</b><br/>Novation of the Design and Build Contract from PCC to Cambridge Meridian Academies Trust (CMAT).</p>                 | <p><b>Councillor John Holdich</b><br/><b>Cabinet Member for Education, Skills and University</b></p> | <p><b>January 2015</b></p>    | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Relevant internal and external stakeholders.</p> | <p>Brian Howard<br/>Head of Schools Infrastructure<br/>Tel: 01733 863976<br/>Brian.howard@peterborough.gov.uk</p>                  | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Libraries Future Model Proposals – KEY/06JAN15/02</b><br/>For Cabinet to consider the proposed future model and to agree second round of consultation.</p>      | <p><b>Cabinet</b></p>  | <p><b>January 2015</b></p>    | <p>Strong and Supportive</p>                            | <p>Relevant internal and external stakeholders.</p> | <p>Paul Stevenette<br/>Programme Manager<br/>Tel: 01733 452475<br/>Paul.stevenette@peterborough.gov.uk</p>                         | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Turning Point Extension Contract – KEY/06JAN15/03</b><br/>To approve the supported living contract that permits for another one year extension for 2015/16.</p> | <p><b>Councillor Wayne Fitzgerald</b><br/><b>Cabinet Member for Adult Social Care</b></p>            | <p><b>April 2015</b></p>      | <p>Scrutiny Commission for Health Issues</p>            | <p>Relevant internal and external stakeholders.</p> | <p>Mubarak Darbar<br/>Head of Commissioning Learning Disabilities<br/>Tel: 01733 452509<br/>Mubarak.darbar@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>S75 Learning Disabilities (Renew with CPCCG) – KEY/06JAN15/04</b><br/>To approve the new S75 agreement.</p>   | <p><b>Councillor Wayne Fitzgerald</b><br/><b>Cabinet Member for Adult Social Care</b></p>            | <p><b>April 2015</b></p>      | <p>Scrutiny Commission for Health Issues</p>            | <p>Relevant internal and external stakeholders.</p> | <p>Mubarak Darbar<br/>Head of Commissioning Learning Disabilities<br/>Tel: 01733 452509<br/>Mubarak.darbar@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b>  | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>         | <b>CONSULTATION</b>                          | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>   |
|--|--|-------------------------------|--|--|--|---|
| <b>Day Opportunities Under 65 Transformation (In House) – KEY/06JAN15/05</b><br>To approve proposals following consultation.   | <b>Councillor Wayne Fitzgerald</b><br><b>Cabinet Member for Adult Social Care</b>            | <b>March 2015</b>             | Scrutiny Commission for Health Issues      | Relevant internal and external stakeholders. | Mubarak Darbar<br>Head of Commissioning Learning Disabilities<br>Tel: 01733 452509<br>Mubarak.darbar@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Day Opportunities Under 65 Tender (Independent) – KEY/06JAN15/06</b><br>To approve the tender for the services.   | <b>Councillor Wayne Fitzgerald</b><br><b>Cabinet Member for Adult Social Care</b>            | <b>August 2015</b>            | Scrutiny Commission for Health Issues      | Relevant internal and external stakeholders. | Mubarak Darbar<br>Head of Commissioning Learning Disabilities<br>Tel: 01733 452509<br>Mubarak.darbar@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>West Town Primary School - KEY/06JAN15/07</b><br>To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme. | <b>Councillor John Holdich</b><br><b>Cabinet Member for Education, Skills and University</b> | <b>January 2015</b>           | Strong and Supportive Scrutiny Committee   | Relevant internal and external stakeholders. | Alison Chambers<br>Principal Assets Officer (Schools)<br>Tel: 01733 863975<br>Alison.chambers@peterborough.gov.uk        | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Council Tax Support Scheme – KEY/06JAN15/08</b><br>To recommend the scheme to Council.  | <b>Cabinet</b>   | <b>19 January 2015</b>        | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Steven Pilsworth<br>Head of Strategic Finance<br>Tel: 01733 384564<br>Steven.pilsworth@peterborough.gov.uk               | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

| <b>KEY DECISION REQUIRED</b>   | <b>DECISION MAKER</b> | <b>DATE DECISION EXPECTED</b> | <b>RELEVANT SCRUTINY COMMITTEE</b>         | <b>CONSULTATION</b>                          | <b>CONTACT DETAILS / REPORT AUTHORS</b>  | <b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>   |
|--|-----------------------|-------------------------------|--|--|--|---|
| <b>Council Tax and NDR – KEY/06JAN15/09</b><br>To agree the calculation of the Council Tax base for 2015/16.   | <b>Cabinet</b>        | <b>19 January 2015</b>        | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Steven Pilsworth<br>Head of Strategic Finance<br>Tel: 01733 384564<br>Steven.pilsworth@pete<br>rborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Medium Term Financial Strategy 2015-2025 (Jan) – KEY/06JAN15/10</b><br>To release the MTFS including the second tranche of budget proposals for consultation. | <b>Cabinet</b>        | <b>19 January 2015</b>        | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Steven Pilsworth<br>Head of Strategic Finance<br>Tel: 01733 384564<br>Steven.pilsworth@pete<br>rborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Medium Term Financial Strategy 2015-2025 (Feb) – KEY/06JAN15/11</b><br>To recommend the MTFS including the second tranche of budget proposals to Council.     | <b>Cabinet</b>        | <b>23 February 2015</b>       | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Steven Pilsworth<br>Head of Strategic Finance<br>Tel: 01733 384564<br>Steven.pilsworth@pete<br>rborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

|   |  |                                      |   |   |  |   |
|---|--|--------------------------------------|---|---|--|---|
| <p><b>Junction 17 – 2, Fletton Parkway Widening, Contamination and Drainage Issues – KEY/06JAN15/12</b><br/>Approval to reassign some funding from existing transport project budgets to the Fletton Parkway Junction 17 to 2 scheme.</p> | <p><b>Councillor Peter Hiller<br/>Cabinet Member for Planning and Housing Services</b></p> | <p><b>January 2015</b></p>           | <p>Sustainable Growth and Environment Capital</p> | <p>Relevant internal and external stakeholders.</p> | <p>Mark Speed<br/>Transport Planning Team Manager<br/>Tel: 01733 317471<br/>Mark.speed@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>  |
| <p><b>KEY DECISION REQUIRED</b></p>   | <p><b>DECISION MAKER</b></p>   | <p><b>DATE DECISION EXPECTED</b></p> | <p><b>RELEVANT SCRUTINY COMMITTEE</b></p>         | <p><b>CONSULTATION</b></p>                          | <p><b>CONTACT DETAILS / REPORT AUTHORS</b></p>   | <p><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></p>  |
| <p><b>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13</b><br/>To approve the strategy and recommend that Council adopt as a major policy document.</p>   | <p><b>Cabinet</b></p>  | <p><b>19 January 2015</b></p>        | <p>Strong and Supportive Scrutiny Committee</p>   | <p>Relevant internal and external stakeholders.</p> | <p>Douglas Gyte<br/>Strategic Tourism Manager<br/>Tel: 01733 453490<br/>Douglas.gyte@peterborough.gov.uk</p>   | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>  |
| <p><b>Creation of a Peterborough Domestic Energy Supply Tariff – KEY/16JAN15/01</b><br/>Strategic partnership agreement and tariff agreement between and the Council and an energy supply company.</p>                                    | <p><b>Cabinet</b></p>  | <p><b>19 January 2015</b></p>        | <p>Sustainable Growth and Environment Capital</p> | <p>Relevant internal and external stakeholders.</p> | <p>Andy Cox<br/>Projects and Programme Manager<br/>Tel: 01733 452465<br/>Andy.cox@peterborough.gov.uk</p>      | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will contain an exempt annex for consideration by the Cabinet Member.</b></p> |

| <i>KEY DECISION REQUIRED</i>  | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i>         | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i>   | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>   |
|---|-----------------------|-------------------------------|--|---------------------|---|---|
| <p><b>Strategic Partnership Between Peterborough City Council and AVIC International Corporation (UK) Ltd – KEY/16JAN15/02</b></p> <p>To enter into a memorandum of understanding regarding a Strategic Partnership Arrangement between Peterborough City Council and AVIC International Corporation (UK) Ltd.<br/>To authorise the Executive Director, Resources to enter into a partnership in support of the creation of a smart city.</p> | <b>Cabinet</b>        | <b>19 January 2015</b>        | Sustainable Growth and Environment Capital | Internal only.      | John Harrison<br>Executive Director,<br>Resources<br>Tel: 01733 452520<br>John.harrison@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

| <i>KEY DECISION<br/>REQUIRED</i> | <i>DECISION<br/>MAKER</i> | <i>DATE<br/>DECISION<br/>EXPECTED</i> | <i>RELEVANT<br/>SCRUTINY<br/>COMMITTEE</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS /<br/>REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT<br/>TO THE DECISION<br/>SUBMITTED TO THE<br/>DECISION MAKER</i> |
|----------------------------------|---------------------------|---------------------------------------|--|---------------------|---|---|
| <b>NONE AT THE CURRENT TIME</b>  |                           |                                       |  |                     |   |   |

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

| <i><b>DECISION REQUIRED</b></i>  | <i><b>DECISION MAKER</b></i>   | <i><b>DATE DECISION EXPECTED</b></i> | <i><b>RELEVANT SCRUTINY COMMITTEE</b></i>  | <i><b>CONSULTATION</b></i>                   | <i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>   | <i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></i>                                      |
|--|--|--------------------------------------|--|--|--|---|
| <p><b>Peterborough Community Infrastructure Levy Charging Schedule</b><br/>For Cabinet to approve the Community Infrastructure Levy Charging Schedule and recommend its adoption by Council.</p> | <b>Cabinet</b>   | <b>April 2015</b>                    | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Brendan Troy<br>Principal Infrastructure & Monitoring Officer<br>Tel: 01733 863773<br>Brendan.troy@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <p><b>Developer Contributions Supplementary Planning Document (SPD)</b><br/>For Cabinet to approve the supplementary planning document.</p>  | <b>Cabinet</b>   | <b>April 2015</b>                    | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Brendan Troy<br>Principal Infrastructure & Monitoring Officer<br>Tel: 01733 863773<br>Brendan.troy@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <p><b>Coroner Shared Service with Cambs County Council</b><br/>To approve a shared service between Peterborough and Cambs County Council Coroner's Service.</p>                                  | <b>Councillor Gavin Elsey<br/>Cabinet Member for Street Scene, Waste Management and Communications</b> | <b>January 2015</b>                  | Sustainable Growth and Environment Capital | Relevant internal and external stakeholders. | Kim Sawyer<br>Director of Governance<br>Tel: 01733 452361<br>Kim.sawyer@peterborough.gov.uk                            | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

| <i><b>DECISION REQUIRED</b></i>   | <i><b>DECISION MAKER</b></i>   | <i><b>DATE DECISION EXPECTED</b></i> | <i><b>RELEVANT SCRUTINY COMMITTEE</b></i>               | <i><b>CONSULTATION</b></i>                         | <i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>  | <i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></i>   |
|---|--|--------------------------------------|---|--|---|--|
| <p><b>Introduction of a Respite Care Policy for Adults</b><br/>To approve the introduction of a respite policy for adults who are eligible for social care services.</p>  | <p><b>Councillor David Seaton</b><br/><b>Cabinet Member for Resources</b></p>                        | <p><b>January 2015</b></p>           | <p>Strong and Supportive Scrutiny Committee</p>         | <p>Relevant internal and external stakeholders</p> | <p>Kim Sawyer<br/>Director of Governance<br/>Tel: 01733 452361<br/>Kim.sawyer@peterborough.gov.uk</p>                               | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Personal Budgets in Peterborough</b><br/>To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.</p> | <p><b>Councillor John Holdich</b><br/><b>Cabinet Member for Education, Skills and University</b></p> | <p><b>January 2015</b></p>           | <p>Strong and Supportive Scrutiny Committee</p>         | <p>Relevant internal and external stakeholders</p> | <p>Carrie Gamble<br/>Commissioner<br/>Tel: 01733 863931<br/>Carrie.gamble@peterborough.gov.uk</p>                                   | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Post 16 Transport Policy</b><br/>To approve updates to the Post 16 Transport policy.</p>  | <p><b>Councillor John Holdich</b><br/><b>Cabinet Member for Education, Skills and University</b></p> | <p><b>January 2015</b></p>           | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Relevant internal and external stakeholders</p> | <p>Sara Thompson<br/>Team Manager (Passenger Transport Operations)<br/>Tel: 01733 317452<br/>Sarah.thompson@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |



| <i><b>DECISION REQUIRED</b></i>  | <i><b>DECISION MAKER</b></i>  | <i><b>DATE DECISION EXPECTED</b></i> | <i><b>RELEVANT SCRUTINY COMMITTEE</b></i>               | <i><b>CONSULTATION</b></i>                          | <i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>  | <i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></i>   |
|--|---|--------------------------------------|---|---|---|--|
| <p><b>Hampton Gardens Secondary School – Collaboration Agreement</b><br/>To approve entering into the relevant funding, collaboration and operation agreements with Cambridgeshire County Council.</p> | <p><b>Councillor John Holdich<br/>Cabinet Member for Education, Skills and University</b></p> | <p><b>January 2015</b></p>           | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Relevant internal and external stakeholders</p>  | <p>Emma Everitt<br/>Project Officer (Schools Infrastructure)<br/>Tel: 01733 863660<br/>Emma.everitt@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>The Mobile Homes Act 2013 Fees Policy</b><br/>To approve public consultation of the draft fees policy.</p>   | <p><b>Councillor Peter Hiller<br/>Cabinet Member for Planning and Housing Services</b></p>    | <p><b>January 2015</b></p>           | <p>Strong and Supportive Scrutiny Committee</p>         | <p>Relevant internal and external stakeholders.</p> | <p>Belinda Child<br/>Head of Housing and Health Improvement<br/>Tel: 01733 863769<br/>Belinda.child@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p><b>Culture Strategy</b><br/>To approve and recommend the Strategy to Council.</p>   | <p><b>Cabinet</b></p>   | <p><b>19 January 2015</b></p>        | <p>Strong and Supportive Scrutiny Committee</p>         | <p>Relevant internal and external stakeholders.</p> | <p>Douglas Gyte<br/>Strategic Tourism Manager<br/>Tel: 01733 453490</p>   | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **CHILDREN'S SERVICES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB**

Safeguarding Family and Communities

Education

School Improvement

Special Educational Needs / Inclusion and the Pupil Referral Service

### **ADULT SOCIAL CARE Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Care Services Delivery (Assessment and Care Management and Integrated Learning Disability Services)

Mental Health

Public Health (including Health Performance Management)

### **COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB**

Strategic Commissioning

Safer Peterborough, Cohesion, Social Inclusion and Neighbourhood Management

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications

Legal and Governance Services

HR Business Relations (Training and Development, Occupational Health and Reward and Policy)

Strategic Regulatory Services

Performance Management

### **GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Strategic Growth and Development Services

Strategic Housing

Planning Transport and Engineering (Development Management, Construction and Compliance, Infrastructure Planning and Delivery, Network Management and Passenger Transport)

Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets and Commercial Trading and Tourism)

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE  
WORK PROGRAMME 2014/15**

| Meeting Date   | Item   | Timing | Progress |
|--|--|--------|----------|
| <b>16 July 2014</b><br><br><i>Draft Report 27 June</i><br><i>Final Report 4 July</i>     | <b>CRIME AND DISORDER SCRUTINY COMMITTEE</b>   |        |          |
|  | <b>Safer Peterborough Partnership – Role of the Committee</b><br><br><b>Contact Officer: Mark Woolner</b>  |        |          |
|  | <b>Vivacity - Culture Strategy</b><br><br><b>Contact Officer: Dominic Hudson</b>   |        |          |
| <b>3 September</b><br><br><i>Draft Report 14 August</i><br><i>Final Report 21 August</i> | <b>CRIME AND DISORDER SCRUTINY COMMITTEE</b>   |        |          |
|  | <b>Safer Peterborough Partnership – Priority 2 – Tackling Antisocial Behaviour</b><br><br>To scrutinise the content of the report, acting as the statutory Crime and Disorder Committee, and make any comments or recommendations.<br><br><b>Contact Officer: Mark Woolner</b>                               |        |          |
|  | <b>Draft Homelessness Strategy</b><br><br>To review and comment on the Housing Needs Service, the Homelessness Review and the broad strategic aims of the draft Homelessness Strategy, and to agree for the review and strategy to be taken forward to Cabinet.<br><br><b>Contact Officer: Belinda Child</b> |        |          |
|  | <b>Portfolio Progress Report from Cabinet Member for Communities and Environment Capital</b>   |        |          |

| Meeting Date  | Item   | Timing | Progress |
|---|--|--------|----------|
|   | <p>To scrutinise and comment on the progress of the portfolio of the Cabinet Member.</p> <p><b>Contact Officer: Wendi Ogle-Welbourn/Adrian Chapman</b></p>   |        |          |
| <p><b>15 October 2014</b></p> <p><i>Draft Report 26 September</i><br/><i>Final Report 3 October</i></p> | <p><b>Portfolio Progress Report from Cabinet Member for Planning and Housing Services</b></p> <p>To scrutinise and comment on the progress of the portfolio of the Cabinet Member.</p> <p><b>Contact Officer: Belinda Child</b></p>                        |        |          |
|   | <p><b>City Market</b></p> <p>To scrutinise and comment on the work of the City Market.</p> <p><b>Contact Officer: Annette Joyce/Gary Wright</b></p>  |        |          |
|   | <p><b>Progress Report Care &amp; Repair Home Improvement Agency</b></p> <p>To scrutinise the performance and achievements, provide challenge where necessary and suggest ideas and initiatives.</p> <p><b>Contact Officer: Belinda Child/Russ Carr</b></p> |        |          |
|   | <p><b>Compliance and Enforcement Policy for Regulatory Services</b></p> <p>To scrutinise the Policy, comment and provide feedback.</p> <p><b>Contact Officer: Donna Hall</b></p>   |        |          |
| <p><b>18 November 2014</b></p>  | <p><b>CRIME AND DISORDER SCRUTINY COMMITTEE</b></p> <p><b>Safer Peterborough Partnership Plan – Priority 1 –</b></p>   |        |          |

| Meeting Date   | Item  | Timing | Progress |
|--|---|--------|----------|
| <p><i>Draft Report 30 October</i><br/><i>Final Report 6 November</i></p> | <p><b>Addressing Crime by Tackling Offending and Priority 3 – Building Stronger and Safer Communities</b><br/>To scrutinise the content of the report, acting as the statutory Crime and Disorder Committee, and make any comments or recommendations.</p> <p><b>Contact Officer: Robin Sissons</b></p> |        |          |
|  | <p><b>Portfolio Progress Report from Cabinet Member for City Centre Management, Culture &amp; Tourism</b></p> <p>To scrutinise and comment on the progress of the portfolio of the Cabinet Member.</p> <p><b>Contact Officer: Lisa Roberts/Cllr Serluca</b></p>   |        |          |
|  | <p><b>The Connecting Families Programme</b></p> <p>To Scrutinise the progress made on the Connecting Families Programme.</p> <p><b>Contact Officer: Hayley Thornhill</b></p>  |        |          |
|  | <p><b>Review of the consultation results from libraries and community centres</b></p> <p>To review the responses from the public consultation and the proposed approach to supporting community centres future.</p> <p><b>Contact Officer: Lisa Roberts</b></p>   |        |          |
|  | <p><b>Scrutiny in a Day – One Year on</b></p> <p>To agree to hold a further event to review the progress made against the lines of enquiry developed at the Scrutiny in a Day event 2014.</p>   |        |          |

| Meeting Date   | Item   | Timing | Progress |
|--|--|--------|----------|
|  | <b>Contact Officer: Adrian Chapman</b>   |        |          |
| <b>3 December 2014</b><br><b>(Joint Meeting of the Scrutiny Committees and Commissions)</b>    | <b>Budget 2015/16 and Medium Term Financial Plan – Phase One</b><br>To scrutinise the Executive’s proposals for the Budget 2015/16 and Medium Term Financial Plan.<br><b>Contact Officer: John Harrison/Steven Pilsworth</b>   |        |          |
| <b>14 January 2015</b><br><br><i>Draft Report 24 December</i><br><i>Final Report 2 January</i> | <b>CRIME AND DISORDER SCRUTINY COMMITTEE</b><br><b>Safer Peterborough Partnership Plan Performance Overview</b><br>To Scrutinise the Safer Peterborough Partnership Plan performance over the last twelve months.<br><b>Contact Officer: Robin Sissons</b><br><b>Review of the Peterborough Communities and Safety Delivery Model</b><br>To Scrutinise the content of the report and provide ideas that further enhance the model.<br><b>Contact Officer: Robin Sissons</b><br><b>Visitor Economy Strategy 2015 – 2020</b><br>To agree for the Visitor Economy Strategy to be presented to Cabinet.<br><b>Contact Officer: Annette Joyce</b> |        |          |
| <b>9 February 2014</b><br><b>(Joint Meeting</b>  | <b>Budget 2015/16 and Medium Term Financial Plan – Phase Two</b>   |        |          |

| Meeting Date  | Item  | Timing | Progress |
|---|---|--------|----------|
| <b>of the Scrutiny Committees and Commissions)</b>                                    | To scrutinise the Executive's proposals for the Budget 2015/16 and Medium Term Financial Plan.<br><b>Contact Officer: John Harrison/Steven Pilsworth</b>  |        |          |
|   |   |        |          |
| <b>19 March 2015</b><br><br><i>Draft Repot 2 March</i><br><i>Final Report 9 March</i> | <b>CRIME AND DISORDER SCRUTINY COMMITTEE</b><br><b>Safer Peterborough Partnership – Approval of Annual Refresh</b><br><br><b>Contact Officer: Robin Sissons</b>   |        |          |
|   | <b>Vivacity – Annual Report and Business Plan</b><br><br>To review and comment on Vivacity's performance and the draft business plan.<br><br><b>Contact Officer: Kevin Tighe/ Dominic Hudson</b>                    |        |          |
|   | <b>Commercial Operations Plan</b><br><br>To note and comment on the work of Commercial Operations and propose further scrutiny in relation to its business activities.<br><br><b>Contact Officer: Annette Joyce</b> |        |          |
|   | <b>Consultation on Libraries</b><br><br><b>Contact Officer: Lisa Roberts</b>  |        |          |

55

To be programmed into work programme:

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